

**IDAHO HEALTH INSURANCE EXCHANGE  
DBA YOUR HEALTH IDAHO**

**FINANCE COMMITTEE  
MINUTES**

**FEBRUARY 4, 2015**

**1. COMMITTEE MEMBERS PRESENT**

- Mr. Jeff Agenbroad, Chair
- Mr. Kevin Settles (via teleconference)
- Mr. Fernando Veloz
- Ms. Geyer-Sylvia
- Representative Kelly Packer

**2. OTHERS PRESENT**

- Mr. Trent Cummins, Your Health Idaho
- Mr. Pat Kelly, Your Health Idaho
- Ms. Cheryl Fulton, Your Health Idaho

**3. CALL TO ORDER**

Following proper notice in accordance with Idaho Code §67-2343, the Finance Committee meeting of the Idaho Health Insurance Exchange (Exchange) was called to order by Mr. Jeff Agenbroad, Chair of the Committee (the Chair), at 8:03 am, Wednesday, February 4, 2015, at the offices of Hawley Troxell Ennis & Hawley, 877 W Main Street, Suite 1000, Boise, Idaho. In accordance with Idaho Code § 41-6104(8), the meeting was held in an open public forum and was streamed in audio format. Members of the public could access the audio stream by dialing into a telephone number that was included in the notice of meeting posted on the Exchange Board's Web site and at the meeting location.

**4. ROLL CALL**

The Chair called the roll and determined that Mr. Settles (via teleconference), Mr. Veloz, and Rep. Packer and were present resulting in a quorum.

Ms. Geyer-Sylvia arrived at 8:05 am.

Dr. Livingston and Senator Rice were absent.

Mr. Settles left the meeting at 8:10 am. Rep. Packer left at 8:30 am. All formal Committee actions were conducted with a quorum.

**5. APPROVE PRIOR MINUTES**

There were no prior meeting minutes ready for approval.

## 6. REVIEW OF AGENDA

Motion: The Chair moved to amend the Agenda to include the SOW Review and Approval and the Budget Timeline. The SOW Review will be presented first, followed by the 2015 Technology Roadmap and finally the Budget Timeline.

Second: Mr. Veloz.

The motion carried.

## 7. SOW REVIEW

### (a) Accenture PMO Security & Privacy SOWs

Mr. Kelly spoke about two SOWs related to the 3-year Privacy & Security roadmap which was presented at the December Marketplace Committee and Board meetings. Accenture has been involved in these work streams and YHI has hired a Privacy & Security Manager and the work Accenture is currently performing will begin to transition to the P&S Manager, Kevin Reddish, when he comes on board in late February. These items were discussed at the Marketplace Committee meeting and they were recommended to the Board for Approval. The funding for the Privacy & Security SOWs was part of the level 2 grant funding, and is part of the re-budgeting process underway. These funds were not contemplated in the initial fiscal 2015 budgeting process however, they were included in the level 2 grant funding that was awarded in December.

There are two separate statements of work. The first one is related to the PMO Security Assessment and the second one related to the Threat and Vulnerability project management work. The Security Assessment is \$899,870 and the Threat and Vulnerability work is \$179,000.

Motion: Mr. Veloz moved that the Finance Committee, in conjunction with the Marketplace Committee, and consistent with the scope of the RFP for the PMO, recommend to the Board approving adding the Statement of Work, in the form presented today, in an amount not to exceed \$899,870 plus expenses, which funds are not included in the approved FY15 budget, were included in the grant awarded on December 22, 2014 to the existing PMO contract for PMO security assessment project management work; and that the Executive Director and Chair of the Marketplace Committee would be authorized to negotiate and execute such statement of work.

Second: Rep. Packer.

The motion carried.

Motion: Mr. Veloz moved that the Finance Committee, in conjunction with the Marketplace Committee, and consistent with the scope of the RFP for the PMO, recommend to the Board approving adding the Statement of Work, in the form presented today, in an amount not to exceed \$179,094 plus expenses, which funds are not included in the approved FY15 budget, were included in the grant awarded on December 22, 2014, to the existing PMO contract for PMO threat and vulnerability project management work; and that the Executive Director and

Chair of the Marketplace Committee would be authorized to negotiate and execute such statement of work.

Second: Rep. Packer.

The motion carried.

## **8. 2015 TECHNOLOGY ROADMAP**

Mr. Cummins reminded the Committee that in November, YHI submitted for what would be the third grant for federal funding and YHI requested \$88 million. After negotiations with CMS, YHI was awarded \$35.9 million. Taking that amount and what is remaining from the previous award, YHI started the budgeting process with a total of \$53.7 million which is represented in the chart. From there, during the discussions of the grant request, how enhancements would be prioritized and selected was discussed with the following results:

- YHI, DHW, GI and Accenture teamed up to:
  - Break out each major functionality into detailed features needed to implement.
  - Perform a value analysis based on Compliance with CMS, Customer Value, Impact on Sustainability and Risk Reduction
  - Determine detailed level of effort to implement and test

Ms. Geyer-Sylvia said in concept this is the way to go, but one of the things to think about are the number of people that will be lost out of the exchange this year and she thinks it is dangerous to assume what people want. She said a customer evaluation might be added to see if some of those funds can be used to make sure the enhancements represent what the consumers want.

Mr. Kelly said that in the O&E budget there is market research planned. The process Accenture is engaged in is they contacted agents and brokers to define some of these desired enhancements. YHI might be able to leverage some of those discussions to shed some light on the consumer areas the team might be able to parallel from. The team will look at adjusting the questions to get a better view on that.

Ms. Geyer-Sylvia said agents and brokers represent a piece of this, however about 40% of consumers don't go through a broker. She wondered if there could be an exit interview to give YHI some view on why they left and thinks assumptions shouldn't just be made.

Mr. Kelly said what he envisions is a Survey Monkey type approach where emails are sent with a quick 2-4 question survey that would provide YHI with an indication if it is headed in the right direction. Really the goal is to get people covered and minimize the number of people that drop off.

Ms. Packer likes the Survey Monkey suggestion and said the sooner the better, as there is a handful of that population that could be picked back up during open enrollment.

Mr. Veloz said a good starting place would be those individuals that are enrolled but not effectuated.

Mr. Cummins continued with the Projected Grant Spending and said with these four factors in place, YHI starts weighting how to allocate those funds with the first being if they comply with CMS regulations and then items with the greatest benefit to consumer experience and sustainability.

The projections, or estimates, on how YHI would spend those amounts were included on a graph which showed \$6.5 million for open account payables, \$11.6 million for operating expenditures, \$4.2 million for PMO and IV&V contracts testing and operations support for \$3.3 million, Privacy and Security for \$6 million, then CMS requirements at \$5.3 million and then three remaining bucket amounts at \$4.6 million for GetInsured, \$7.2 million for DHW and \$5 million for other DDI.

There was additional discussion about the details that are represented by these amounts resulting in an action item for Mr. Kelly to obtain a clear picture on the expenses specifically as related to vendor contracts.

## **9. BUDGET TIMELINE**

Mr. Cummins said the budget timeline includes the first pass of budget at end of February which will include Operating and Project Expenses for 2016. The next meeting will be in late March and will include the enrollment and assessment fee side of the budget. The third pass would be in May and would include all the components rolled together into the full budget and taken to the full Board for approval in May.

There was additional discussion about reserves and how those factor into the budget.

## **10. NEXT MEETING**

The next meeting of the Finance Committee will be held at the end of February and Ms. Fulton will poll the Committee for the February and March dates within the next week.

## **11. ADJOURN**

There being no further business before the Committee, the Chair adjourned the meeting at 9:12 am.

Signed and respectfully submitted,



Jeff Agenbroad, Committee Chair