

**IDAHO HEALTH INSURANCE EXCHANGE
IT SUBCOMMITTEE
MINUTES
April 25, 2013**

Idaho Health Insurance Exchange IT Subcommittee convened at:
Pete T. Cenarrusa Bldg.
450 W. State Street
Boise, Idaho 83702

SUBCOMMITTEE MEMBERS PRESENT

Frank Chan, Chairman
Richard Armstrong
Zelda Geyer-Sylvia
Shad Priest- Substitute for Scott Kreiling
Fernando Veloz

TELECONFERENCE

Mark Estess

OTHERS PRESENT

Michael Farley
Rick Moran
Larry Carlos
Melanie Schoerberger
Kate Haas
John Foster
Amanda Stange
Emily Patchin
Peter Sorensen
Gloria Totorica Guena
Lance Hatfield
Greg Donaca
P Shea
Lane Packwo
Colby Cameron
Kim Thurston

CALL TO ORDER

Following proper notice in accordance with Idaho Code, Section 67-2343, and pursuant to call by the Chairman, the Subcommittee meeting of the Idaho Health Insurance Exchange was called to order by Frank Chan, Chairman of the Subcommittee, at 1:30 p.m. Thursday, April 25, 2013, at the Pete T. Cenarrusa Bldg., 450 W. State Street, Boise, Idaho.

ROLL CALL

Richard Armstrong called the roll. Roll call showed **five (5)** members present, **one (1)** member present by teleconference. With **five (5)** voting members present, Chairman Chan declared a quorum.

AGENDA AMENDMENTS

Chairman Chan opened the floor for any amendments pertaining to the agenda. There being none, the Subcommittee advanced to the next order of business.

ADOPTION OF MINUTES FROM BOARD MEETING ON AUGUST 30, 2012

Motion: Fernando Veloz moved that the minutes of the April 22, 2013, Subcommittee meeting be adopted as prepared.

Second: Shad Priest

Roll Call Vote:

Ayes: **Frank Chan, Chairman, Mark Estess, Zelda Geyer-Sylvia, Shad Priest, and Fernando Veloz**

Nays: None

Motion Carried

SCOPE OF WORK

IT Subcommittee discussed items as listed below:

- Identify members
- Project managers
- System integrator
- Website

Discussed letter from CMS that outlined the three core areas that must be addressed by the Exchange Board.

RFP PROCESS FOR SYSTEM INTEGRATORS AND VARIOUS VENDORS

Chairman Chan received copy of RFP template. Electronic copies will be distributed to Subcommittee members.

DISCUSSED ITEMS FOR NEXT MEETING

- Discussion of scope and actual workings of components and how they might work together.
- Discuss response from CMS CCHIO.
- Review list of potential integrated vendors.

SUBCOMMITTEE MEETING DATES FOR NEXT WEEK

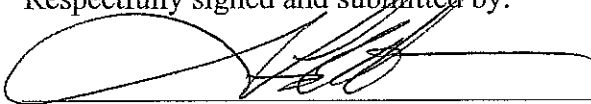
April 30, 2013

May 2, 2013

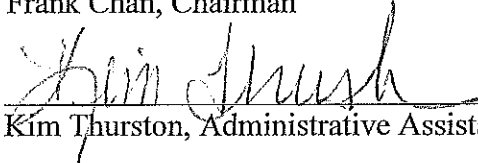
ADJOURNMENT

The next meeting of the Idaho Health Insurance Exchange IT Subcommittee is scheduled to be held April 30, 2013. There being no further business to come before the Subcommittee, Chairman Chan adjourned the meeting at **2:40 p.m.**

Respectfully signed and submitted by:



Frank Chan, Chairman



Kim Thurston, Administrative Assistant