

**IDAHO HEALTH INSURANCE EXCHANGE
DBA YOUR HEALTH IDAHO**

**AD HOC EXECUTIVE DIRECTOR SEARCH COMMITTEE
MINUTES
AUGUST 8, 2014, 9:00 AM MDT**

1. COMMITTEE MEMBERS PRESENT

- Mr. Stephen Weeg, Chair (via teleconference)
- Ms. Margaret Henbest (via teleconference)
- Dr. John Livingston
- Representative John Rusche (via teleconference)
- Mr. Dave Self (via teleconference)

2. OTHERS PRESENT

- Ms. Cheryl Fulton, Your Health Idaho
- Ms. Tresa Ball, HR Precision
- Mr. Brody Aston, Lobby Idaho

3. CALL TO ORDER

Following proper notice in accordance with Idaho Code § 67-2343, the Ad Hoc Executive Director Search Committee meeting of the Idaho Health Insurance Exchange (Exchange) was called to order by Mr. Stephen Weeg, Chair of the Committee (Chair), at 9:00 AM, Friday, August 8, 2014, at the offices of Hawley Troxell Ennis & Hawley, 877 W Main Street, Suite 1000, Boise, Idaho. In accordance with Idaho Code § 41-6104(8), the meeting was held in an open public forum and was streamed in audio format. Members of the public could access the audio stream by dialing into a telephone number that was included in the notice of meeting posted on the Exchange Board's Web site and at the meeting location.

4. ROLL CALL

The Chair (via teleconference) took roll and determined that Ms. Henbest (via teleconference), Dr. Livingston, Representative Rusche (via teleconference) and Mr. Self (via teleconference) were present resulting in a quorum.

5. REVIEW OF AGENDA

There were no changes to the agenda.

6. APPROVAL OF PRIOR MEETING MINUTES

Motion: Dr. Livingston moved to approve the minutes from the August 1, 2014, Ad Hoc Executive Director Search Committee Meeting with one minor change to note that the Chair was present via teleconference at that meeting.

Second: Mr. Self.

The motion carried.

7. OVERVIEW OF EXECUTIVE DIRECTOR SEARCH PROCESS

Ms. Ball reviewed the Executive Director Selection Process & Status document that she sent to the Committee via email a few days ago. She said so far she has had phone interviews with six candidates and four have been passed to Ms. Henbest for follow-up phone interviews. She has a handful of follow-up items to wrap up with referrals and she hopes to talk to more potential candidates early next week. Chair Weeg said asked if the Committee is on track to have a recommendation to the Board on the 20th to decide if we have enough qualified candidates in the pipeline or need to issue the RFP for a professional search firm. Ms. Ball confirmed that the Committee is on track.

Mr. Self asked if in the past week Ms. Ball has seen anything missing in the process considering how quickly we set the process. Ms. Ball said that there might need to be an additional screening tool added to the next steps. After that, she would like to determine the best process for Board involvement with the top two or three candidates. She asked the Committee to make a decision on this part of the process.

The Chair asked about potential involvement of staff in the process. Ms. Ball thinks that a meet and greet with candidates would be good, but not an interview with staff because this person would be their superior. The Committee agreed that a meet and greet with staff would be good. Mr. Self believes having the Chairs of each of the six Committees interview the candidates makes good sense. The two top candidates would go to the full Board for recommendation and review. Ms. Henbest agreed that was a good solution as the Chairs have a broader perspective of the overall Board and organization. Dr. Livingston is worried that there may be too many people in the process for moving quickly, but thinks it's a good way to go with Committee Chairs. The Chair asked for a motion to approve the process. The Chair will then send an email to the Committee Chairs informing them of the new process.

Motion: Mr. Self moved to add a level to the Search Committee screenings a process where interviews are held and led by the Board Chair and the Chairs of the standing Committees.

Second: Dr. Livingston.

The motion carried.

8. EXECUTIVE SESSION

Motion: The Chair moved to enter into Executive Session to discuss personnel matters pursuant to Idaho Code §67-2345(1) (a) & (b).

Second: Mr. Self.

Executive Session Roll Call: The Chair called the Executive Session roll call and determined that the Ms. Henbest (via teleconference), Dr. Livingston, Representative Rusche (via teleconference)

and Mr. Self (via teleconference) were present resulting in a quorum. The Committee entered Executive Session at 9:15 AM.

The Executive Session ended at 9:50 AM. The Committee took no final action nor made any final decisions while in Executive Session.

The Chair said the Committee will continue to move forward in the search and screening of candidates.

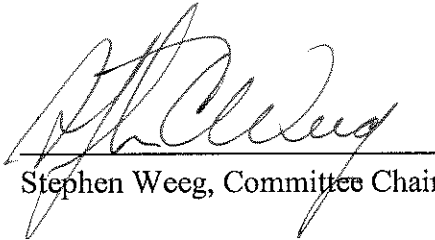
9. NEXT MEETING

The next meetings will be held on August 15 at 9:00 AM MDT at Hawley-Troxell.

10. ADJOURN

There being no further business before the Committee, The Chair adjourned the meeting at 9:51 AM MDT.

Signed and respectfully submitted,



Stephen Weeg, Committee Chair