

BOARD MEETING MINUTES

IDAHO HEALTH INSURANCE EXCHANGE Dba YOUR HEALTH IDAHO

Date: September 30, 2013

Place: Offices of Hawley Troxell

Acting Chair Jeff Agenbroad called the meeting to order at 2:05pm

Members Present:

Jeff Agenbroad, Frank Chan, Margaret Henbest, Bill Deal

Via Phone: Stephen Weeg, Scott Kreiling, Hyatt Erstad, Tom Shores, Dave Self, Mark Estess, Karen Vauk, Kevin Settles, Fernando Veloz, John Rusche,

Absent: Zelda Geyer-Silvia, John Livingston, Jim Rice, Kelley Packer, Dick Armstrong

Roll call showed that fourteen (14) members were present with thirteen (13) voting members and one (1) non-voting member.

Others: Amy Dowd, Rick Moran, Pat Kelly, Mike Stoddard

Review of Agenda: Stephen Weeg requested that the agenda be amended to include policy on Errors and Omissions that had just been completed.

Tom Shores made the motion to amend the agenda to include the Errors and Omissions

Second: Margaret Henbest; motion carried.

Review of Meeting Minutes:

Acting Chair Jeff Agenbroad asked the board to review the draft minutes.

Motion: John Rusche made a motion to adopt the meeting minutes of September 16, 2013

Second: Tom Shores; motion carried.

Prior to the next Agenda item, Amy wanted to provide the board a brief update on the potential Government shut-down planned for the next day (October 1, 2013). She assured the board that during calls with the White House they had been informed that there would be no lapse in funding needed to continue operations, the FDSH and Call Center will be working and all staff to implement and support SBMs and the FFM will be working. Basically, there will be no impact on us (Idaho) as a result of the impending government shutdown.

Privacy and Security

Tom Shankweiler, chief information security officer in the office of the secretary for the U.S. Department of Health and Human Services (HHS) (present by phone) presented to the Board that HHS had conducted tests on its exchange's website (which YHI is using) and that the website has been fully certified for security of personal information and is permitted to operate.

Stephen Weeg asked if the marketplace had passed the security review, with both the hub and marketplace meeting the public and private standards.

Tom Shankweiler – Yes, affirmative.

Stephen Weeg - Do we have any documentation to show this?

Tom Shankweiler - HHS is working on a document for public release, but that it may only show a subset of information for FFM and hub, showing date of letter and page one; this shows that we legally agreed and bound to provide hub and certify and test it.

John Rusche: I feel satisfied that the federal part is ready, and now want our own staff to say we are ready.

Rick Moran responded that the Idaho Medicaid is ready and has its own policies and procedures.

Amy Dowd informed the board yes the staff is ready and that this information is covered in the letters that would be given to Governor Otter and Director Deal today.

Stephen Weeg made a motion that the Exchange Board of Directors certifies that sufficient and necessary safeguards have been considered and are in place to ensure that the personal information, including but not limited to health care recourse and income, of any person who voluntarily uses the Exchange, is and will be secure, prior to YHI taking applications or collecting information from exchange users effective October 1, 2013.

Second: John Rusche

Tom Shores was concerned that YHI had nothing in writing from CCIIO. (Chair Agenbroad so noted).

Opposed: Tom Shores; motion passed.

Stephen Weeg said he would now sign the letters for Governor Otter and Director Deal and forward them to Amy Dowd so that we have them for the go live. Tom Shankweiler was released from the call.

Errors and Omissions: Pat Kelly said that in the last board meeting they discussed outstanding policies. Your Health Idaho has decided to do an E&O policy and a Think Risk policy to close the

loop on all required policies as required by HT attorneys. These policies are being bound today (COB 9/30/13).

Readiness Update:

Amy provided a check-in prior to go live on October 1, 2013:

- IPA Update: Both outstanding IPA agreements will be signed prior to go-live, therefore all planned IPA entities should be in place.
- Call Center Update: The Call Center opened ahead of schedule. We will have MOU with H&W in draft format on Friday. It has been to Hawley Troxell and back, and Hawley Troxell still has it. We expect the agreement will be reviewed quickly. Also, we are operating on the letter of agreement (so that covers our call center).
- Link to Federal Website: Our website plans to publish link to Healthcare.gov starting at 11pm MT – 1am ET. We decided to delay by one hour in case of problems with the Government platform.

Stephen Weeg asked about status of the Consumer Connector tool. Amy said that they are updating the IPA and broker tool, and asked Alberto the status.

Alberto explained to the board that they had to manually request information from all brokers in the state (coordinated with the Idaho Department of Insurance) of each broker that completed the CMS training. To date, we have received 400 names, and they have been manually entered into our locator tool. The tool will be published to the YourHealthIdaho.org website October 1. Susannah Buckley-Green (vendor, Burson-Marsteller) added that agents and brokers had a cut off for submission of training certification last Friday September 27 at 5pm; so if anyone did not make it, they will not be in the tool on October 1. But the database will be updated weekly.

In response to a question about where the application for health plans could be accessed, Susannah said this would be via the green countdown box. The current countdown box on the Your Health Idaho homepage will change at 11pm this evening to links to applications for "Individuals and Families" (online) or "Small Business" (paper)

Tom Shores asked if he would be able to sign up adults, children and dental, and whether this could be completed online. Amy responded that every plan that has been approved will be available, and that the small business application needs to be downloaded and completed.

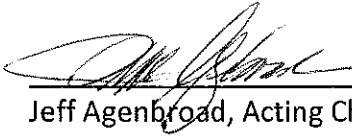
Amy said that all board members were sent an email last Wednesday regarding an important list of contact information for the next few weeks. If anyone has not received it please let us know. This will also be posted on the HT Share drive.

John Rusche said that he thought there will be a barrage of information from media, how should they handle that? Amy replied that Jody will be the first point of contact, followed by Gallatin, and that everyone is geared to respond to media questions. If any operational problems occur, Your Health Idaho will be prepared.

Adjourn:

There being no additional business, the meeting was adjourned at 2:53pm.

Respectfully signed and submitted by:



Jeff Agenbroad, Acting Chair