

IDAHO HEALTH INSURANCE EXCHANGE

AD HOC PERSONNEL AND COMPENSATION COMMITTEE MINUTES

November 26, 2013
2:00 PM – 4:00 PM

Hawley Troxell
Boise ID 83702

Call to Order

Chair Henbest called the meeting to order at 2:11pm.

Roll Call

Members

Chair Henbest, Mr. Self, Ms. Vauk, Ms. Geyer-Sylvia, Director Armstrong
Via telephone: Mr. Shores

Others:

Your Health Idaho Staff: Jody Olson, Director of Marketing and Communications; Pat Kelly,
Director of Finance
Tresa Ball, HR Precision
Steve Berenter, Hawley Troxell

Adoption of Prior Minutes

There were no prior minutes available for review.

Agenda

Chair Henbest noted there were no changes to agenda.

Motion: Mr. Self made a motion that the committee, pursuant to Idaho Code Section 67-2345, convene in Executive Session to consider personnel matters [Idaho Code §67-2345(1)(a) & (b)].

Following Roll Call the committee moved to Executive Session at 2:12pm.

The Executive Session adjourned at 3:18pm and returned to regular session. The committee took no final action nor made any final decisions while in Executive Session.

Mr. Shores left the meeting after the executive session.

Public session to Discuss Executive Director Evaluation Process

Tresa Ball of HR Precision informed the committee that the staff policies, procedures and handbook were in place. However, HR Precision has not yet moved forward on the management process.

The committee asked Ms. Ball to provide a draft evaluation of the Executive Director position, based on the current job description. This draft is to be submitted within 3 weeks.

The committee will begin work on core competencies, aiming to have something in place before the end of the year.

Other Business

There being no other business, Chair Henbest adjourned the meeting at 3:53pm.

Respectfully submitted and signed by:



Margaret Henbest, Chair