

ID	RFP Section #	RFP Page #	Question	Response
1	N/A	N/A	Can you please provide the inventory of software and hardware use for YHI Marketplace?	YHI has not yet awarded a contract to a vendor to build the Marketplace solution. Thus specific information on the Marketplace build is not yet available. It will be provided as soon as possible.
2	N/A	N/A	Will YHI provide hardware (VPN tokens etc.) required to access the documentation?	Please see Question 1. In response to the specifics of this question, every effort will be made to provide the IV&V vendor with the access necessary to be successful.
3	1.1: Purpose of Procurement	1	The RFP states that the DDI Vendor was selected based on responses in a separate solicitation. Who is the selected DDI vendor? When did they begin implementation? What software life cycle management methodology are they using to build the system (e.g., agile, RUP)? What SDLC phase are they currently addressing? Is their deliverable schedule available?	Please see the response to Question 1.
4	1.2 Overview	Page 1 / Para 2	“Offerors are encouraged to gain an understanding of the HIX project by reviewing material in the RFP attachments.” The only attachment we saw in addition to the RFP was the Technical xls. Are there other attachments with specific HIX information?	Full detail on previous RFPs can be found at the following link: http://www.yourhealthidaho.org/about-us/doing-business-with-your-health-idaho/procurement-policies-rfps-and-open-positions/
5	1.2 Overview	Page 1 / Para 2	What language will be used in developing the application that will require code reviews?	Please see the response to Question 1.

6	1.2 Overview	Page 1 / Para 2	What will be the DBMS?	Please see the response to Question 1.
7	2.2: RFP Timeline	3	Given that Offerors only have 12 business days to craft their proposal responses, would the State consider a two-week extension to the due date?	YHI's intent is to keep with the time table listed in the RFP.
8	2.3.7.	5	This section indicates that all other participants must be designated as subcontractors and requires all subcontractors to be identified by name. We sometimes contract with individuals or small consulting firms to provide services to us in a staff augmentation role. These non-employee, independent consultants may perform a portion of the Scope of Work. Should these individuals be separately identified as subcontractors in our proposal?	YHI requests to know if any non-employee personnel are part of a bid.
9	2.3.8. Public Records and Requests for Confidential Treatment	Page 5 / Para 1	"If requested by Offeror, YHI will withhold any confidential information from its response to the public records or other request. " We require that our company and employee references be treated as confidential information to protect our customers. Can this be considered confidential information and withheld from the public record?	YHI considers the RFP language complete in this regard.

10	2.9. Award Notice	8	<p>This section requires the successful Offeror to agree to enter into good faith contract negotiations. But on page 43 in the last row of Table 5-1, YHI reserves the right to execute a contract without further negotiation. A. Will the successful Offeror be given an opportunity to negotiate the terms and conditions of the contract resulting from this RFP? B. If YHI elects not to negotiate terms and conditions of the contract, will the successful Offeror be free to choose not to execute a contract with YHI?</p>	<p>YHI is willing and open to entering into negotiations with bidders before executing a contract and will not attempt to begin a contract without mutual agreement between a vendor and YHI.</p>
11	4.1	14	<p>The enclosed document “Technical requirements.XLS” is related to DDI vendor. As IV&V vendor do you want us to respond to the questions?</p>	<p>Please see the response to Question 39.</p>
12	4.2	14	<p>What project methodology(ies) does YHI’s PMO follow?</p>	<p>YHI has not yet awarded a contract to a vendor to be its PMO vendor. Thus specific information on the PMO is not yet available. It will be provided as soon as possible.</p>
13	4.2 Goals for this Procurement	Page 14 / B. Project Governance	<p>What is the total number of interfacing agencies / organizations that require review and assessment?</p>	<p>The IV&V contractor will work directly with YHI. Contact is likely to occur with the Department of Health and Welfare as well as the Department of Insurance. However, YHI will be the sole manager of the contract.</p>

14	4.3 Offeror Organization and Staffing	15	Can the state explain how an IV&V Vendor should approach the following requirement for the Staffing Plan: “The staffing plan shall also describe how it will train, educate and supervise staffing the preparation for project work execution”?	YHI is interested to know vendors' action plan for ensuring all staff members will excel in their performance when executing this contract. YHI believes information on staffing plans will help understand how this will happen.
15	4.3/5.7 Organization and Staffing	15/47	Is the Project Manager required to be onsite full time, or just allocated to the project full time?	The Project Manager will be required to be on site full time.
16	4.6 IV&V Tasks	31 / Operations & Maintenance	Tasks OM-9 and OM-11: Is IV&V team expected to interface with COTs vendors and be provided with necessary access to licensing agreements?	Please see the response to Question 1.
17	4.6	19	Lists “weekly IV&V reports” as Task #PM-3. Page 36, Section 4.7, lists Monthly IV&V Review Reports and Monthly Status Reports as key deliverables. Please clarify whether weekly or monthly reports are required.	It is anticipated that both weekly and monthly reports will be received from the successful bidder. YHI is open to responses from potential bidders on the best options for communication plans for this solicitation.
18	4.6: IV&V Project Tasks	19	The table refers to Management Briefings that need to be presented as required. For purposes of estimating our level of effort, how many Management Briefings should we expect to perform?	Management briefings will include possible presentations before YHI's Board and/or internal leadership. A reasonable estimate is once a month.

19	4.6	19 (1)	<p>Even though there is a chart referenced in section 4.6 that talks about mapping between tasks and review periods, we don't see the chart itself. What tasks are expected to be performed during the pre-operational readiness and operational readiness? Also, can you please share the chart?</p>	<p>The language in Section 4.6 of the RFP that refers to a chart is in regards to the multi-page chart that follows the two opening paragraphs of the section. No further chart is available. YHI anticipates that the majority of task activities will be performed in both the Pre-Operational and Operational Readiness review periods and will look to the IV&V vendor for guidance and to work with YHI and the HIX developer's project plan (once available) to determine which period tasks will fall in for those tasks that will not occur in both periods.</p>
20	4.6. IV&V Project Tasks	Page 19 / Para 1	<p><i>"The State anticipates that the majority of task activities will be performed in both the Pre-Operational and Operational Readiness review periods, as appropriate, and has provided preliminary guidance on the mapping between tasks and review periods in the chart below."</i> In our version of the RFP, there is no chart with mappings to specific review periods or dates. Can this be provided?</p>	<p>Please see the response to Question 19.</p>
21	4.6	20 / PM-16	<p><i>"Analyze and report on ongoing level of effort required to produce project vendors' deliverables. This will be an on-going report kept and updated by the IV&V vendor"</i>. What is expected involvement of IV&V Vendor (Day to day to periodic milestone</p>	<p>YHI is open to varying approaches to ensuring project's level of effort corresponds to produced deliverables and is interested in seeing how different IV&V vendors propose to meet this requirement in a cost effective yet complete manner.</p>

			based reviews to spot checks?) for Level of efforts estimation?	
22	4.6	25/ OE1	<i>“Evaluate new and existing system hardware configurations to determine if their performance is adequate to meet existing and proposed system requirements. A report on this evaluation must be provided if requested.”</i> Is it expected that the IV&V vendor will establish a performance testing strategy and execute the tests as part of evaluation?	YHI is open to varying approaches to ensuring this requirement is met and is interested in seeing how different IV&V vendors propose to meet this requirement in a cost effective yet complete manner.
23	4.6	32/BP-8	<i>Demonstrate Eligibility Verification readiness through IV&V testing. The verification methodology must be provided as requested.</i> Is the expectation that the IV&V team will support business functional testing for “Eligibility Verification” process?	This requirement is intended to state YHI's desire to have the IV&V vendor verify that the Exchange's eligibility function is properly functioning.
24	4.6 IV&V Tasks	32 / CMS Blueprint Management	Items BP6- BP16. Will the IV&V Vendor be required to design, plan and execute System Integration and User Acceptance Testing on these specific functionalities and requirements?	User Acceptance Testing itself will be performed outside of the IV&V contract. However, the IV&V vendor is expected to participate in UAT and related testing to the extent of oversight and reporting on testing activities.
25	4.6 IV&V Tasks	33 / CMS Blueprint Testing	Should the IV&V vendor prepare Integration Test cases, UAT test scenarios and/or Regression Test cases?	Please see the response to Question 24.
26	4.6 IV&V Tasks	33 / CMS Blueprint Testing	Will the IV&V vendor be responsible wholly or in part for UAT testing, including: the development of UAT test cases and the	Please see the response to Question 24.

			identification and allocation of agency resources for UAT test execution purposes?	
27	4.6 IV&V Tasks	33 / CMS Blueprint Testing	If the IV&V vendor is responsible wholly or in part for UAT, will data required for such testing be provided, or will we need to manually create it?	Please see the response to Question 24.
28	4.6 IV&V Tasks	33 / CMS Blueprint Testing	If the IV&V vendor is responsible wholly or in part for UAT, will the HIX development contractors provide a testing facility, access to the testing environment, equipment and licenses for testers to support UAT? If so, is there a limit to the number of testers the facility can support? Can the UAT activities be conducted remotely?	Please see the response to Question 24.
29	4.6 IV&V Tasks	33 / CMS Blueprint Testing	If the IV&V vendor is responsible wholly or in part for UAT, what toolsets will YHI provide to or grant access to the IV&V vendor for use for the following purposes? a. Issue tracking/logging b. Risk tracking/logging c. Requirements Traceability d. Test Execution/Automation	Please see the response to Question 24.
30	4.6 IV&V Tasks	33 / CMS Blueprint Testing	What commitment does the HIX development contractor have, if any, towards training with regard to materials development, timing of materials preparation, and training the UAT team on the system?	Please see the response to Question 1.

31	4.6 IV&V Tasks	33 / CMS Blueprint Testing	Will both the HIX development contractor and the IV&V vendor be responsible for security compliance certification?	It is anticipated the two vendors will work together to this end.
32	4.7: IV&V Project Deliverables	38	The RFP states that an IV&V Task is to prepare a "Security and Privacy Pre-Implementation Report." Is the IV&V contractor expected to conduct a formal Certification & Accreditation (C&A) following FISMA requirements?	YHI is open to different approaches to successfully meeting this requirement.
33	N/A	41	What title should we use for the RFP in our response?	The correct title is Independent Verification and Validation (IV&V) Services.
34	5.2 Format of Proposal	43	May exceptions be included in the proposal submission, which can be used in contract negotiations? If so, where would YHI like these to be included in the proposal?	Any exceptions to the proposal submission should be noted in their logical place in the response and also called out in a separate "Exceptions" section of the response.

35	5.3. Tab 1 – Transmittal Letter	43	<p>In the ninth bulleted item, this section requires a statement that the Offeror has read, understands, and agrees to all provisions of this RFP without reservation. If there are specific terms in the RFP that we would like to negotiate with the State if awarded a contract, may we make this statement in the transmittal letter subject to an opportunity to negotiate specific terms in the RFP? In the second bulleted item on this page, this section requires acknowledgement and acceptance of the terms of the YHI Security Standards for Third Parties (Appendix A). We could not locate this document in the RFP. A. If this requirement applies to this RFP, can YHI provide, or clarify where we can find, a copy of the YHI Security Standards for Third Parties? B. Since we could not locate this document, may we ask follow up questions about this requirement and the security standards if we have them?</p>	<p>The third party security standards refers to appendix A: Vendor Certifications, which can be found on page 70 of the RFP. YHI is open to a vendor mentioning terms and conditions in their transmittal letter. Any concerns that raise for a vendor after reading this document should be included in their response as there will be no supplemental Q&A period.</p>
36	5.3. Tab 1 – Transmittal Letter	44	<p>The last paragraph of this section requires a letter from each subcontractor with specific information. We sometimes contract with individuals or small consulting firms to provide services to us in a staff augmentation role. We may use one or more of these non-employee, independent consultants to perform a portion of the Scope of Work. Does this requirement apply</p>	<p>Please see the answer to question 8.</p>

			to non-employee personnel that we might involve in the project?	
37	5.3. Tab 1- Transmittal Letter	43	The first paragraph of this section requires a statement in the transmittal letter that any contract terms spelled out in the RFP would be acceptable if a contract were awarded. If there are specific terms in the RFP that we would like to negotiate with the State if awarded a contract, may we make this statement in the transmittal letter subject to an opportunity to negotiate specific terms in the RFP?	Yes, that would be acceptable.
38	5.3: Tab 1 – Transmittal Letter	44	If an organization bidding on this IV&V RFP also plans to compete to operate Idaho’s HIX Call Center, would having both contracts be viewed as a conflict of interest by YHI, the Department of Health and Welfare, or the Department of Insurance?	YHI does not view holding both contracts as a conflict of interest and an organization may bid on both the IV&V and Call Center RFPs.

39	5.4	44 (paragraph 1)	Appendix C (Technical Requirements and Traceability Matrix) doesn't seem to be relevant to the IV&V Contract. Can you please clarify this in the context of the IV&V Work Streams?	The Technical Requirement checklist comes from the Health Insurance Exchange Solution and Operations RFP and was intended for informational purposes only in order to allow IV&V vendors to have a better understanding of that RFP. Responders should not feel obligated to respond to Tab 2 or complete the referenced matrix but may provide comments on it if vendors feel doing so would strengthen their response.
40	5.4 Tab2	2. Page 44	Mandatory Requirements Checklist. The Excel spreadsheet referred to in Appendix C and posted to the YHI site does not appear to be correct for the IV&V effort. Could you please verify that this is the correct spreadsheet or provide a replacement?	Please see the response to Question 39.
41	5.4. Tab 2 – Mandatory Requirements Checklist	44	This section requires submission of a Mandatory Technical Proposal Submission Requirements Checklist and references Appendix C. Attachment 1 is an Excel document entitled Appendix C: Technical Requirements and Traceability Matrix. Is the Technical Requirements and Traceability Matrix the same as the Mandatory Technical Proposal Submission Requirements Checklist?	Please see the response to Question 39.

42	5.6.4	Page 46	Company Financial Condition. The RFP requests audited financial statements from the proposer. We are a privately held entity and therefore do not produce audited financial statements. Our statements are prepared by an independent CPA and conform to Generally Accepted Accounting Standards. The accountant will attest to the accuracy of the financial statements. Is this sufficient for Idaho's purposes?	YHI understands that not all responders to this RFP may be public companies. Please provide as complete of an answer as possible. Statements that conform to GAAP will be helpful.
43	5.6.4 Company Financial Condition	46	May we be permitted to provide our financial statements for the previous two years on a CD instead of a hard copy?	YHI greatly prefers financial statements be provided in hard copy. If this is not possible an explanation of why this is not possible should accompany the format selected by a vendor.
44	5.7. Tab 5 – Organization and Staffing Plan	Page 47	Are there any additional qualifications or experience requirements for each of the Key Personnel other than the general desired qualifications and experience outlined in the RFP? What specific technical skills and competencies will be required?	YHI considers the RFP language complete in this regard.
45	5.9. Tab 7 – Work Plan	Page 48 / Last bullet	Discussion of any proposed delayed or phased implementation of functionality after October 1, 2014. Are there plans for delays or phased implementations after October 1, 2014?	For health insurance coverage starting in 2015, the expected Open Enrollment Period as determined by the Federal government is November 15, 2014– January 15, 2015. YHI plans to have its solution fully tested and in place ahead of this deadline.

46	8.3 Term of Contract	56	The section states that this is a one year contract with an option for a six month extension, but the next sentence states that the contract will end on Dec. 31, 2014. Please clarify if it is a one year contract from the date of award, or whether the contract will end on Dec. 31, 2014.	The contract term will begin upon execution of the Contract and is expected to continue through December 31, 2014, with a possible extension to June 30, 2015.
47	Appendix H: Federal Contract Clauses	84	The first paragraph indicates that this Appendix applies when federal grant funds are used to pay Contractor. A. Will Appendix H be part of the contract resulting from this RFP? B. Will federal grant funds be used to pay the Contractor?	Federal grants will be used for this contract. Exact contract language is subject to the selected vendor and conversations with that entity.
48	Attachment 1, Appendix C: Technical Requirements and Traceability Matrix	N/A	Since this RFP is for IV&V services, we are unclear about how this document applies to our proposal. A. Can YHI clarify the purpose of this attachment? B. In Row 4, Column C, it indicates "The system shall . . ." Which system does this reference? The Offeror's information systems? Or does this document represent requirements that the IV&V Contractor will verify against the HIX system?	Please see the response to Question 39.
49	Price Sheet A	51	The deliverables identified in the Price Sheet A: Total Pricing by Deliverable do not correspond with Section 4.7 IV&V Project Deliverable. Can the State confirm that this is correct?	Price Sheet A has been updated to match the Project Deliverable chart. The updated Price Sheet can be found in a pending Amendment to this RFP.