

February 11th 2022

Dear Interested Respondents

Thank you for your questions pertaining to Your Health Idaho's Request for Proposals for services specific to IT Project and Vendor Services. Below, is a cumulative list of all submitted questions by all interested respondents.

- Is there a requirement to deliver Professional Services for YHI?
 - No. If the respondent does offer Professional Services, it should be identified as part of their specialty's response.
- Does the respondent need to register to do business in the State of Idaho?
 - Yes.
- In Appendix A – Independent Contractor Agreement – Exhibit 1: Insurance required is an umbrella limit of no less than \$10,000,000. Are you willing to accept a lower umbrella limit?
 - Please provide redlines to the agreement with your submission as to the amounts you are proposing.
- In Appendix B – Contract Confirmation it is stated that a fully executed copy of the Rackspace Non-Disclosure agreement be provided.
 - This was an oversight; an updated Contract Confirmation has been uploaded to: <https://www.yourhealthidaho.org/vendors#1532018564864-2e4e24a6-5e54>
- Is this a new requirement or a follow-on requirement?
 - The requirements contained within the RFP are new.
- Is there a budget or dollar amount allocated by the State for this contract vehicle?
 - Your Health Idaho is not a state agency.
- What IT technology is currently utilized to support Idaho IT services?
 - Per the RFP and for security purposes, technology leveraged by Your Health Idaho will only be disclosed to the top vendor.
- What locations (cities) will be provided support under this requirement?
 - Boise, Idaho (One location)
- Will the staffing resources need to be onsite or remote?
 - For project and/or support services, all respondents must be willing to come onsite.
- Can you provide examples for the current position titles? The position titles are needed to create a rate card specific to our bid.
 - The vendor selected to perform services under this RFP will work directly with Your Health Idaho's Chief Information Officer and may work with the Privacy and Security Officer and alongside the IT Infrastructure Analysts as needed.
 - If rate cards are part of the respondent's submission, they should include all specialties that your services provide.

- Are you looking for software development or data services?
 - No
- There is reference to “Drug Free Workplace Certificate”, where can this be found?
 - <https://www.yourhealthidaho.org/vendors#1532018564864-2e4e24a6-5e54>
- Who is the incumbent of the current contract and what is the period of performance (is the current contract also 3- year initial contract + 4-year renewal term)?
 - There is no incumbent.
 - Initial Contract term: 2022 – 2025
 - Your Health Idaho may extend to second term 2025 – 2029
- Please clarify if proposals being open to the public inspection and being labeled “Trade Secret” means that redactions are acceptable?
 - Please refer to “Proprietary Material” section, found on page 12 of the RFP.
- Is there an updated date to replace March 2018 in the Contract Confirmation document?
 - Yes, a new Contract Confirmation document has been uploaded to:
<https://www.yourhealthidaho.org/vendors#1532018564864-2e4e24a6-5e54>
- Please provide a list of potential job roles or job titles which would be required under this contract?
 - There is no requirement for job roles or job titles under this contract. As per the RFP, respondents are to provide a list of specialties, rates, along with resumes for their team members.
- How many projects do you anticipate bidding each year?
 - Your Health Idaho is not a state agency and projects will not be bid. Top vendor from this RFP will work with Your Health Idaho on projects as determined by Your Health Idaho during the contract term(s).
- Please share the budget for this contract.
 - Budget will not be shared as part of this RFP.
- Is there a specific format preferred to include the required information needed for the response?
 - Format is at the discretion of the respondents.
- In years past, YHI engaged a PMO vendor to provide support services; how will this vendor interact with the PMO vendor and other established IT vendors inside of YHI?
 - There is no PMO function within YHI for IT Support and Vendor services.
 - Selected vendor will work directly with YHI’s Chief Information Officer and Privacy and Security Officer.
- Page 5 of the RFP states that the proposal must include “IT Partner List”. Would YHI elaborate specific deliverables that are required of this contract? Or can YHI clarify that this is a “task order” contract where deliverables will be defined upon receipts of task orders?
 - Partner list should include any vendors the respondents currently partner with. This may include vendors who provide subscription services such as Microsoft O365 or maintenance and support services such as Cisco, HP, Dell, VMware, etc.
 - This RFP award may include IT projects as needed. Projects will have their own separate deliverables and defined as part of the overall project plan.
- Can YHI clarify the scope of services to be received under this RFP? If a rate card is the objective, can YHI specify the roles requested, such as Project Managers, Functional Analysts, etc.?

- Scope of services will be determined by the specific projects Your Health Idaho implements. Respondents should provide a listing of their overall specialties as part of their submission.
- Rate cards are not the objective but are welcomed as part of the respondent's submission.
- Is there a standard template format for the cost proposal submission?
 - No
- We are unsure which team member resumes would be required for his submission. Is YHI looking for representative resumes or has the requirement been removed from this RFP?
 - Your Health Idaho is seeking resumes for each of the specialties respondent chooses to submit as part of their response, along with corresponding rates.
- Please provide a list of the types of projects (historical or anticipated) where this contract would be used to support the organization?
 - Project services may include, but are not limited to: Storage, Servers, Networking, Virtualization, Wireless, etc.
- In reference to IT Security, does YHI have a current Incident Response Plan, and if so, when was it last tested?
 - Questions pertaining to YHI's security posture will not be discussed during the public Q&A session.
 - Top vendor is welcome to ask questions once they are identified and contract discussions have begun.
- Has YHI ever had a data breach that required a report to the Health and Human Services (HHS) Office of the General Counsel (OGC)?
 - Questions pertaining to YHI's security posture will not be discussed during the public Q&A session.
 - Top vendor is welcome to ask questions once they identified and contract discussions have begun.
- We are having trouble locating the "Privacy and Security Standards and Implementation Specifications for Non-Exchange Entities as well as the Definitions to Non-Exchange Entity Agreement".
 - They have been uploaded to:
<https://www.yourhealthidaho.org/vendors#1532018564864-2e4e24a6-5e54>
- We are unable to locate the following attachments: Signed Proposal, Description of any Terminated Services, Summary of any Brokerage Arrangement, Statement of Deviations from the RFP and the Signed Rackspace Nondisclosure Agreement.
 - An updated "Contraction Confirmation" attachment has been uploaded which removes the Rackspace Nondisclosure Agreement language.
<https://www.yourhealthidaho.org/vendors#1532018564864-2e4e24a6-5e54>
 - The other attachments referenced above would be provided by the respondent as part of their submission if applicable.

Kevin M Reddish
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Your Health Idaho